



CABINET POSITIONS

The following are cabinet positions who are tasked with leading the organization for a particular year. These are rotating positions that may change by election among all the members from year to year.

- President -** Oversees cabinet and group activity, providing direction and support as needed and creating the Agenda for each meeting. **(1 member)**
- Vice President -** Reports to President. Oversees *Web & Promotions Committee* and *Community Returns Committee*. Provides monthly updates as to community events and opportunities for involvement. **(1 member)**
- Treasurer -** Reports to President. Responsible for maintaining financial records for yes! Watertown and providing balance and financial activity updates on demand. Oversees the *Events & Fundraising Committee*. **(1 member)**
- Secretary -** Reports to President. Responsible for maintaining bylaws, taking minutes and conducting roll-call at each meeting. Oversees the *Membership Committee*. **(1 member)**

2019 Cabinet Members

Brian Konz - President

Nicole Chwala - Vice President

David Schroeder - Treasurer

Bob Mudler - Secretary

Please send your completed application to Mike Nienow: mnielow4@gmail.com



COMMITTEES

Placement on a particular committee can change from year to year, however all new members are placed on the Events and Fundraising Committee during their first year. Beyond that, you be able to become a member of another committee that best suits your interests. You may be involved in more than one committee.

Community Returns - Reports to Vice President. Committee is responsible for determining which organizations which yes! will contribute resources to. Will maintain a schedule tracking how much and what resources & donations the organization has made. Aids in providing Vice President with events that yes! members may participate in to give back. Secondary purpose is for yes! to have representation in as many areas as we can so we can be the link to the community either for events, boards, committees, etc. Committee is focused on events/causes that are external to yes!. Each member of this committee should be involved in these other events/causes in a major way. **(2-4 members)**

Web & Promotions - Reports to Vice President. Maintains the yes! website and all social media accounts including Facebook and other desired internet driven media. Coordinates press releases or any publication of photos for yes! in the Watertown Daily Times or other media. Is not primarily responsible to create marketing material for yes! specific events, as that responsibility falls under the Events & Fundraising committee. Committee will assist in the distribution of any event or fundraiser marketing information they are provided via the web/social network channels is under this committee. **(2 members)**

Events & Fundraising - Reports to Treasurer. Committee consists of individuals that spearhead events and fundraising opportunities for yes! Watertown. Each individual leads at least one event or fundraising opportunity. The focus of this group is more internal for yes! and involves attracting attention to yes! events specifically, and any other event the group chooses to specifically support. Additionally, committee will design and create marketing materials & flyers for yes! events to be shared and publicized. All new members are automatically assigned to this committee for their first year of membership. **(5+ members)**

Membership - Reports to Secretary. Responsible for communicating with and admitting new members to yes! via the admission process. Will maintain a schedule of member information and member committee involvement. Periodically reviews meeting and event attendance with the Secretary. Tracks & collects membership dues and non-member attendee information. Identifies industries & areas that are not currently represented in yes! to provide to the group for more targeted recruiting of new members as needed. **(1-2 members)**

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